



Srishti Manipal Selection Protocols 2024Postgraduate Diploma (PGDP) and Postgraduate (PG) Programs

Srishti Manipal Institute of Art, Design and Technology (Srishti Manipal/SMI) has a uniquely defined learning approach and pedagogy. It is critical that applicants who aspire to study in Srishti Manipal have the necessary capabilities, aptitude and attitude to undertake an inquiry driven program of study that demands both agency and the ability to self-manage their own learning.

Admission to postgraduate courses offered by Srishti Manipal is in accordance with rules, procedures and guidelines set down under the Srishti Manipal Selection Protocols 2024_PGDP and PG (SMSP 2024_PGDP and PG).

The Selection Process

Admission to any course at the postgraduate level into Srishti Manipal comprises the following:

- 1. Submission of a completed Application Form for a chosen course or courses
- 2. Successful completion of the Srishti Manipal Entrance and Aptitude Test (SMEAT 2024_PGDP and PG).
- 3. Declaration and verification of Minimum Educational Qualifications (MEQ).
- 4. Payment of all required fees.

The Selection Protocols

Admission to a postgraduate course of study at Srishti Manipal is subject to the following protocols:

A. Protocol: Nationality

MAHE admits students under the following categories: All admissions to all programs will be on a merit basis as specified in the Eligibility Criteria & Admission Process of the respective programs. Applicants must view the fees structure for each category which is shown under each program on the SMI website.

• Indian / Domestic (General Category) Admissions

MAHE admits Indian Nationals / Overseas Citizen of India (OCI) / Person of Indian Origin (PIO) under the general category, subject to eligibility and equivalency.

• Foreign / NRI / NRI Sponsored Category Admissions:

Manipal Academy of Higher Education (MAHE) allocates 15 % of seats under the Foreign / NRI category. This includes Foreign Nationals, Person of Indian Origin (PIO) Card Holders, Overseas Citizen of India (OCI), Non-Resident Indian (NRI) and NRI Sponsored candidates (sponsored by parents **OR** brother / sister of parents* **OR** brother / sister of the candidate* **OR** grandparents of the candidate* **OR** spouse of the candidate*).

* The sponsored must be a foreign national or hold NRI status.

B. Protocol: Application

- 1. An applicant can apply for more than one course or program of study in a given academic year.
- 2. An <u>Admissions Timeline</u> with dates, deadlines and deliverables is shown on the <u>Srishti Manipal Admissions</u> page of the website. Information on this is updated regularly and all responsibility for checking any changes rests entirely with the applicants only.
- 3. Application forms for the Academic Year 2024-25 are available from the <u>Srishti Manipal Admissions</u> webpage.
- 4. All forms are to be submitted via the online application process.
 - a. All application forms must have the required documents as listed uploaded.
 - b. The **non-refundable** application fee is to be paid online through the payment portal provided with the online application.
 - c. All submitted documents and fees paid will be verified by the Srishti Manipal Office.
- 5. Srishti Manipal will not inform an applicant if the application is incomplete. Incomplete applications will be disqualified, and application fees will not be refunded.
- 6. Once the application is submitted, changes are not possible and requests to do so will not be entertained.
- 7. The last date for the receipt of the relevant application forms for the academic year will be published on the website. Any changes to the last date will be notified on the website. All responsibility for checking any changes rests entirely with the applicants only.
- 8. Only application forms received by the Srishti Manipal Office before the published deadlines will be issued a hall ticket.

C. Protocol: Eligibility Criteria and Minimum Educational Qualifications (MEQ)

- 1. Applicants seeking admission into Srishti Manipal must fulfil the eligibility criteria of minimum educational qualifications as published for each postgraduate course by Srishti Manipal on its website for the academic year in which admission is sought.
- 2. Applicants with Bachelor's degrees or equivalent from foreign universities will have to produce a certificate or recognition/equivalence by the Association of Indian Universities (AIU), as equivalent to the corresponding Indian degrees, for the purpose of higher studies.
- 3. Applicants who are awaiting the results of their qualifying degree can apply and take the SMEAT 2024_PGDP and PG.

- 4. Srishti Manipal reserves the right to update and change the eligibility criteria for each course. Each applicant is responsible for verifying their eligibility prior to submission of the application form.
- 5. The responsibility for correct and accurate information with the inclusion of the necessary documents of proof lies solely with the applicant. Srishti Manipal has the right to cancel, at any stage, the admission of an applicant in accordance with the rules and regulations in force, if it is found that any information provided by the applicant is not true and/or is misleading.

D. Protocol: Age of Applicant

1. Srishti Manipal encourages applicants applying to postgraduate courses/programs to consider that the average age of the class is between 25 and 35. The applicant must feel comfortable working alongside peers who are of this age group.

E. Protocol: Rounds

1. Round

- a. **Round** represents a specific timeframe comprising a set of published dates and times, within which applicants can apply.
- b. An applicant can apply for only ONE Round in a given academic year.
- c. An applicant can apply for more than one course or program of study at a given level in the Round.
 - i. Applications made by the applicant for subsequent Rounds in the same course of study or to another course of study in a subsequent Round will be disqualified.
- d. Rounds are restricted as per availability of a course; and, by number of seats available in each course.
- e. The Admissions Timeline published on the website will provide information on the Rounds. All responsibility for checking details of the rounds rests entirely with the applicants only.

F. Protocol: SMEAT 2024_PGDP and PG

- 1. Applicants seeking admission to the postgraduate levels should appear for the SMEAT 2024_PGDP and PG.
- 2. The test dates will be published under the Admissions Timeline on the Srishti Manipal website. Any updates as well as changes in dates or times will be published on the website. All responsibility for checking details rests entirely with the applicants only.
- 3. Applicants unable to take the test will NOT be refunded the application fee. Such applicants are not eligible to apply for transfer to further rounds of SMEAT 2024_PGDP and PG.

G. Protocol: SMEAT 2024_PGDP and PG – Testing Procedures and Processes

1. The SMEAT 2024_PGDP and PG is a set of procedures and processes that will evaluate anapplicant's readiness, capability, and aptitude. This process is outlined below.

. Test 1: Statement of Purpose (SoP)

SoP is an essay written by the candidate highlighting own background, achievements, attitudes, and preparedness to study the program applied to. It includes importantly why the candidate desires to study in this University/College and how their research intention aligns with the study.

<u>Evaluation Criteria</u>: clarity and purpose, organisation of thought and for description of relevant experiences and explanations that has shaped intention leading to the application.

ii. Test 2:

Presentation of Evidence of Competency (EoC) and Interview. Candidate are required to present relevant evidence of competency at the time of the interview. Evidence of competency is proof of relevant experience of having put into action specific skills, knowledge and capabilities that will enable one to undertake the task/course applied to.

Evaluation Criteria:

Guidelines for evidence of competency for each course is provided along with its specific criteria for evaluation and is made available along with the application form.

The interview itself is evaluated for a professional attitude and abilities to clarify, interact, explain and effective communication.

<u>CEED Exemption</u>: Applicants who have taken the CEED 2024 examination can choose tobe exempt from **Test 2** if their All-India Rank is 500 or below **provided**, **they are able to submit this result at the time of application**.

- 2. All admissions are done, based on merit calculated on the performance of the applicant on the test (except where exemption is availed for **Test 2** as noted above).
- 3. The decision of the Srishti Manipal Admissions Committee is final and binding.

H. Protocol: Grounds for Disqualification from the Admission Tests

1. Grounds for Disqualification

- a. Not being present on time or on the date given for any of the tests.
- b. Plagiarism or improperly represented in terms of attribution or authorship.
- c. Disruptive or non-cooperative behaviour.
- d. The onus of correctly submitting the evidence of competency and the statement of purpose is on the candidate.

2. Decision for Disqualification

a. The decision to disqualify an applicant rest with the Srishti Manipal Admissions Committee.

3. Consequences of Disqualification

- a. Applicants who have been disqualified for any of the reasons listed above or any other reason will not be able to claim a refund of their application fees.
- b. Such applicants cannot apply for a subsequent "**Round**" in the same year.

I. Protocol: Admission Results and Registration

- 1. The results of each **Round** published as an Accept, Regret or Waitlist will be announced via the Srishti Manipal Online Admissions Portal.
- 2. Each list will be published with a last date for registration and acceptance of admission at Srishti Manipal.
- 3. Appearing in SMEAT 2024_PGDP and PG or being named on a published waiting list neither guarantees nor entitles an applicant to automatic admission.
- 4. Payment of all fees as published in the Fee Schedule will constitute acceptance of admission to Srishti Manipal.
- 5. After the last date for fee payment in each **Round** the vacant seat/s will be allocated to the waitlisted applicant/s.
- 6. Application fees from applicants who have not been selected will not be refunded.
- 7. Applicants who have successfully completed the SMEAT 2024_PGDP and PG are awaiting results of their qualifying degree examinations will be given provisional admission upon meeting all other admission requirements. Admission will be confirmed upon submission of all required documents before the deadline given on the website; failing which the admission will be revoked.
- 8. The SMEAT 2024_PGDP and PG score is valid only for admission in the academic year 2024-25.

J. Protocol: Special Needs

- 1. Srishti Manipal has an affirmative and inclusive philosophy with regard to diversity and the differently abled among its student community.
- 2. All applicants with declared special needs with supporting documents, as stated in the relevant section on the application form, will be:
 - a. provided with assistance during the SMEAT 2024_PGDP and PG as far as possible, within the limits of the existing infrastructure at the place or venue where the SMEAT 2024_PGDP and PG is conducted.
 - b. given admission only if they make the merit criteria set by the Srishti Manipal Admissions Committee of the SMEAT 2024 PGDP and PG.
- 3. While Srishti Manipal's policy on inclusion and diversity allows applicants with varied needs to join the institute. It will not be possible to cater to the specific needs of all applicants and admission will be based on the infrastructure (both soft and hard) currently available within Srishti Manipal, that will enable the applicant to function and work alongside others as equals.

K. Protocol: Financial Aid

1. Srishti Manipal does not have an active student loan or scholarship scheme. All applicants with financial assistance needs will be directed to banks that provide educational loans.

L. Protocol: Power of Srishti Manipal Admissions Committee

- 1. In all matters concerning the results of SMEAT 2024_PGDP and PG, the decision of the Srishti Manipal Admissions Committee will be final and binding on all the applicants.
- 2. With regard to the interpretation of the provisions on any matter not covered in this document, the decision of the Srishti Manipal Admissions Committee 2024 shall be final and binding on all parties concerned.
- 3. In case of any claims or disputes arising with respect to SMEAT 2024_PGDP and PG, it is hereby made absolutely clear that Srishti Manipal Institute of Art, Design and Technology, Bangalore shall have the sole and exclusive jurisdiction to entertain and settle any such disputes and claims.

Note: Please email **ramesh.kalkur@manipal.edu** for any clarifications on the protocols for admission to any PGDP and PG Professional Program.